

MOTION: Councilor Dayton motioned for the election of Michael Tousignant as Vice Chair and seconded by Councilor Coleman.

VOTE: TOWN MANAGER: I will now ask the new Chair, Bob Quinn, to continue with our meeting.

CHAIR QUINN: The Chair indicated his appreciation for the confidence shown by the Town Council members and accepted the responsibility of Chair of the Town Council and I look forward to working with our fellow Councilors in a year in which we will move forward for the progress of the community. It is my goal to have open communication, working together for the benefit of the community. He reviewed some of the progress of the past Council year and committed to move forward in the coming years with the benefit of the citizens at the center of importance.

CHAIR QUINN: I will now establish the seating of the Council from my right to my left. I will now ask the Council to take their seats at the table.

The position from the Chairs left to right: Councilor MacDonald, Councilor Dayton, Chair Quinn, Vice Chair Tousignant, and Councilor Coleman.

CHAIR: Does any Council Member wish to make any remarks.

COUNCILOR DAYTON: Thanked those in attendance and confirmed the desire for the Council to move forward on important issues facing the community.

COUNCILOR COLEMAN: He expressed appreciation for the confidence placed in him by the voters and committed to addressing the issues presented as well as being available for citizen's questions and concerns.

CHAIR QUINN: The Chairman recounted the 13 budget sessions and the number of regular meetings, special meetings and workshops and the necessity at some point to "ease up" but that now is the time to move forward with the heavy schedule related to the demands of governing. He indicated that communication is the key to success and he would do everything to make communication between the Council a top priority and asked for the assistance of those serving on the Council.

CHAIR QUINN: We are now asked to Reaffirm the Rules and Procedures of the Town Council.

MOTION: Councilor MacDonald motioned and Councilor Dayton seconded to

VOTE: Unanimous.

CHAIR QUINN: I will ask for a Motion to Accept the Code of Ethics – Standard of Conduct for Town of Old Orchard Beach Officials and Employees, also to be gender neutral.

CODE OF ETHICS
Standard of Conduct for Town of Old Orchard Beach
Officials and Employees

1. It is the obligation of every public official and employee to support the Constitution of the United States and the Constitution of the State of Maine.
2. Every citizen, where entitled to a hearing, shall receive a fair and impartial hearing on any matter coming before the Town Council, it's appointed agencies or any employee of the Town. No public official or employee shall make any promise or pledge to any person concerning any matter to be heard before a public official or employee except upon fair, impartial and final hearing thereof.
3. The conduct of public business shall be free of any hidden personal or financial interest of any public official or employee. No public official or employee shall advocate in any public meeting or private discussion any matter in which he/she has a personal or financial interest except upon full and timely disclosure of the interest.
4. It is the obligation of every public official to faithfully discharge the duties of his/her office. In the conduct of public business, no public official shall be excused from voting except on matters involving consideration of his/her own official conduct, or where his/her financial interests are involved. Every public official shall make full and timely disclosure of any personal or financial interest, or where other interests of the official impair the official's ability to act fairly and impartially which he has in any matter of public business to be transacted before him/her.
5. The conduct of public business shall be free of any influence arising from gifts, favors or special privileges. It is the obligation of every public official and employee to refuse personal gifts, favors or special privileges in every instance where such public official or employee reasonably believes such gift, favor or special privilege would not have been extended but for the position of such public official or employee, or where there exists a reasonable belief that the giver's interests are likely to be affected by the actions of the public official or employee, or where the gift is or may reasonably be considered to be designed to influence the actions of the public official or employee. No public official or employee shall seek personal or financial advantage by means of his/her public office, appointment or employment.
6. The use of public trust for private gain is in conflict with good government. No public official or employee shall violate the provisions of Maine State Statutes. No public official or employee shall use confidential or advance information obtained by virtue of public office, appointment or employment for personal or financial advantage.
7. It is the obligation of every public official and employee to carry out the lawful orders and policies of the Town Council. No public official or employee shall knowingly take any action inconsistent with the lawful orders or policies established by the Town Council. No public official or employee shall knowingly take any action which would be detrimental to the best interests of the Town.

MOTION: Councilor Coleman motioned and Councilor MacDonald seconded to Accept the Code of Ethics.

VOTE: Unanimous.

CHAIR QUINN: The Chair called for the Establishment of Place and Time for the holding of regular meetings of the Council.

MOTION: Vice Chair Tousignant motioned and Councilor MacDonald seconded to establish the Town Council Chambers at 7:00 p.m. on the first and third Tuesday's of the Month as the regular meeting of the Council.

VOTE: Unanimous.

MOTION: Vice Chair Tousignant motioned and Councilor Dayton seconded to adjourn the meeting at 7:32 p.m.

VOTE: Unanimous.

Respectfully Submitted,

**V. Louise Reid
Town Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, do hereby certify the foregoing document consisting of four (4) pages is a true copy of the original Minutes of the Special Town Council Inaugural Meeting on November 21, 2011.

V. Louise Reid